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A Home For All Seasons

January 10, 2022

Dear Brook Village Owner,

The Board of Governors has approved a new parking sticker program to deal with and manage the on-going problem of limited parking. We have received countless complaints about not enough parking along with too many cars that don't belong at Brook Village. As the owner or landlord, it is your responsibility to provide the necessary information noted below to obtain the sticker(s). You must do this by email or US mail. You must do the following to get the sticker(s):

1. If you are a landlord, you must US mail or email me with the cars' registration information associated with the condo(s) you own. Once this is received, the parking sticker(s) will be mailed to you for your tenant's use.
2. If you are an owner occupant, you must US mail or email me your cars' registration information. Once this is received, the parking sticker(s) will be delivered to your condo.
3. These stickers are removable with static cling. You must display the sticker in the corner of each vehicle's passenger side front window.
4. **The deadline for this program is February 15, 2022.**
5. Please note that failure to comply with this program will subject the non-stickered vehicle to towing at the vehicle owner's expense in addition to fines.
6. Please note each vehicle must be parked in designated lined parking spaces.

If you have any questions, please contact me. Thank you for your understanding and cooperation.

Sincerely,

Warner Guild

Property Manager

Cc: Board of Governors

Reliable Property Management: 52 Swanson Ct 33B Boxborough MA 01719 /

978.264.4004 / [warner@relprop.net](mailto:warner@relprop.net)

<https://www.brookvillageboxborough.com>